



EXPATRIATES UNIT

APPLICATION FOR RESIDENCE DOCUMENTATION

FAMILY MEMBER

(To be filled in by persons who are not nationals of an EU Member State, Iceland, Liechtenstein, Norway or Switzerland)

MANDATORY - TO BE FILLED BY APPLICANT

Applicant is applying for family reunification under (tick the applicable box)
 Family Member Policy <https://www.identitymalta.com/noneufamilypolicy/>
 Subsidiary Legislation 217.06 <https://legislation.mt/eli/sl/217.6/eng/pdf>

APPLICANT'S PERSONAL DETAILS

Surname:

Name:

Maiden Surname (if applicable):

Current Nationality:

Nationality at Birth:

Country of Birth:

Place of Birth:

Marital Status: Single Married Separated Divorced Widow/er

Sex: Male Female Other

Date of Birth:

Travel Document Type: Passport Foreign ID Other (specify): _____

Travel Document No:

Country of Issue:

Date of Issue: Valid Until:

PERSONAL DETAILS OF SPONSOR GRANTED RESIDENCE IN MALTA

Residence Permit No.:

Surname:

Maiden Surname:

Name.:

Relationship Spouse under 21 years of age
 Spouse over 21 years of age
 Minor child
 Dependent child over 18 years of age

ADDRESS IN MALTA

Property No:

Property Name:

Street Name:

Locality:

Postal Code:

Telephone No:

Mobile No:

Email:

PERMANENT ADDRESS ABROAD

Property No: Property Name:

Street Name:

Locality:

Country:

Telephone No.:

IMMIGRATION DETAILS (TO BE FILLED BY FIRST TIME APPLICANTS)

Date of first settlement in Malta:

Intended duration of stay in Malta:

Country of Residence prior to Settlement in Malta:

Intended Country of Next Settlement:

DECLARATION BY SPONSOR AND APPLICANT

I hereby solemnly declare that the information given in this application is true to the best of my knowledge and belief and that no details have been omitted that could be of direct importance when the application is considered.

Sponsor's Signature _____

Date:

Applicant's Signature _____

Date:

**CHECKLIST FOR THIRD-COUNTRY NATIONALS APPLYING FOR FAMILY REUNIFICATION TO JOIN THEIR
RELATIVES IN MALTA – [SUBSIDIARY LEGISLATION 217.06]**

A third-country national who holds a residence permit having a validity period of at least one year may apply to be joined by family members in Malta. Family members are defined as:

- i. The sponsor's spouse who shall be twenty-one years of age who is engaged in a monogamous marriage by law;
- ii. The unmarried minor children of the sponsor and the spouse, including children adopted in a manner recognized by Maltese law;
- iii. The unmarried minor children, including adopted children, of the sponsor or the spouse where one of the parents has custody and the children are dependent on that parent.

The main sponsor for family reunification is required to present the following documentation in original format:

- Form G is to be filled in for each family member, signed by the sponsor who already holds a residence permit in Malta. The application shall be submitted by the sponsor while the family members are still residing outside Malta.

Identity Malta may accept an application submitted while the family members are already in Malta only in exceptional circumstances;

- Covering letter signed by the main sponsor, explaining that he has been legally residing in Malta for the last two years. Requests by sponsors who have resided in Malta for a period which does not exceed two years will be examined on a case-by-case basis;
- Evidence that the main sponsor has prospects of permanent residence in Malta;
- Copy of the main sponsor's Maltese residence permit;
- Documents attesting the family relationship that exists with the main sponsor such as marriage certificates and birth certificates;
- Attestation by an architect concerning appropriate accommodation for the whole family which meets the general health and safety standards in force in Malta;
- Confirmation of stable and regular resources of the main sponsor, equivalent to, at least, the average wage in Malta with an addition of another twenty percent income or resources for each member of the family who will be the subject of the family reunification application;
- Evidence of sickness insurance in respect of all risks for each family member unless the sponsor is in employment;
- Full copies of the passports of the family members.

Successful applicants shall be notified by means of written confirmation of the approval of their request and if they are residing abroad on arrival in Malta they will be requested to call at the office of the Agency for their biometrics to be captured features and the payment of relative fees.

**CHECKLIST FOR FAMILY MEMBERS OF THIRD-COUNTRY NATIONALS WHO MAY QUALIFY FOR FAMILY REUNIFICATION
UNDER THE FAMILY MEMBERS POLICY**

Third-country nationals who are legally residing in Malta and who do not satisfy the provisions of the above-mentioned regulations may still submit an application for the issue of residence permits in respect of family members under the Family Members Policy. Information about this Policy can be obtained from www.identitymalta.com/nonefamilypolicy

The sponsor shall submit the following documentation in original format:

- Form G is to be filled for each family member, signed by the sponsor who has already held a residence permit in Malta for at least one year. The application shall be submitted by the sponsor when the family members are residing outside Malta.
- A request in writing to the Agency by the sponsor in order that the family member may join him/her in Malta, which should include details about the sponsor's
 - (i) length of stay in Malta,
 - (ii) relationship with the family member, and
 - (iii) other relevant information, including details on the place of residence where the family shall be residing, and
 - (iv) the expected duration of the sponsor's stay in Malta, and
- Photocopy of all of the pages of the passport of the family member;
- Civil status certificates, such as birth or marriage certificates, attesting the relationship between the sponsor and the family member;
- Evidence of stable and regular resources declared with the Office of the Commissioner for Revenue, equivalent to at least the median wage, with an addition of another twenty percent income or resources for each member of the family who will be the subject of the application;
- The last six (6) payslips of the sponsor prior to the date of application if the person is working in Malta or any additional acceptable income for the last six (6) months prior to application which would render eligible applicant to apply for such family reunification. In other instances evidence of stable resources for the six (6) months prior to application;
- Attestation by an architect concerning appropriate accommodation for the whole family which meets the general health and safety standards in force in Malta;
- Evidence of sickness insurance in respect of all risks for each family member unless the sponsor is in employment;

This is without prejudice for the Agency to request further documentation as the case may be.

General notes for this application form

Documents in a foreign language must be translated to Maltese or English by a translator registered with the Maltese authorities. Identity Malta retains certified/apostilled copies of the said documents where original documentation would not be possible to retain. Family members must present the original documents once they are in Malta.

Identity Malta Agency and other related stakeholders reserve the right to request any further documentation that they may deem necessary in the evaluation process of the application.

The decision of Identity Malta Agency to reject an application may be contested at the Immigration Appeals Board within three days from the date of receipt of the decision.

**PRIVACY POLICY
CEA FORM G**

By submitting the CEA Form G and the attachment(s) required (altogether the “Form”), you provide Identity Malta Agency (“IMA”) with personal data (the “Data”) and thus become a “data subject”.

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). IMA has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. IMA will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

1. Data Controller and Data Protection Officer

IMA is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

IMA is an Agency of the Government of Malta, delivering services related to Citizenship, Identity Cards, Passports, Visas, Expatriates and Public Registry.

IMA’s Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by IMA. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identity Malta Agency

Valley Road, Msida, MSD 9020, Malta

E-mail: dataprotection@identitymalta.com

2. Purposes and legal basis

The purposes for processing personal data collected within this form are to process an application to issue a residence permit to third country nationals who enjoy the status of family members and populating Identity Malta Agency’s databases.

The legal basis for processing the Data are the performance of a task carried out in the public interest by Identity Malta and compliance with the legal obligation deriving from the S.L. 217.06, to which Identity Malta is subject.

We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

3. Recipients of personal data

Data will be accessed by Identity Malta employees in charge of processing the Form.

It may also be transferred to other departments within Identity Malta in order to facilitate the delivery of the service requested by submitting this Form. Data will also be transferred to the Police Immigration Office and the National Statistics Office.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, IMA may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

4. Storage period

Data will be retained for 20 years (from the moment that the file/s is/are considered as dormant).

5. Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.

If you feel that Identity Malta has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

IDENTITY MALTA AGENCY

Head Office,
Valley Road, Msida, MSD 9020, MALTA

T: +356 2590 4000

W: www.identitymalta.com

E: enquiries@identitymalta.com

EXPATRIATES UNIT

Identity Malta Agency,
Valley Road, Msida, MSD 9020, MALTA

T: (+356) 2590 4800

W: www.identitymalta.com

E: noneu.ima@gov.mt