



EXPATRIATES UNIT
APPLICATION FOR RESIDENCE DOCUMENTATION
INTERNATIONAL / NATIONAL HUMANITARIAN PROTECTION

Refugee

Subsidiary Protection

Temporary Humanitarian Protection

APPLICANT'S PERSONAL DETAILS

Surname: [Grid]

Name: [Grid]

Maiden Surname (if applicable): [Grid]

Current Nationality: [Grid]

Nationality at Birth: [Grid]

Country of Birth: [Grid]

Place of Birth: [Grid]

Marital Status: Single Married Separated Divorced Widow/er

Sex: Male Female Other

Date of Birth: [D D M M Y Y Y Y]

Travel Document Type: Passport Foreign ID Other (specify): _____

Travel Document No: [Grid]

Country of Issue: [Grid]

Date of Issue: [D D M M Y Y Y Y] Valid Until: [D D M M Y Y Y Y]

ADDRESS IN MALTA

Property No: [Grid]

Property Name: [Grid]

Street Name: [Grid]

Locality: [Grid]

Postal Code: [Grid]

Telephone No: [Grid]

Mobile No: [Grid]

Email: [Grid]

SUPPORTING DOCUMENTS

- Original and copy of passport / travelling document / convention document (blank pages are not required)
- Original and copy of a valid certificate issued by the Refugee Commissioner
- Any other relevant document

NOTE:

Original documents will be returned to the applicant; Copies will be retained by the Department.
The Department reserves the right to request any other additional document to process the application.

NOTES TO APPLICANTS

- This application is to be submitted by persons who are not nationals of an EU Member State, Iceland, Liechtenstein Norway or Switzerland.
- Applications, when submitted whilst person is in Malta, will be accepted only if such person is covered by an authorization of stay in Malta.
- Such person is required to fill in the appropriate application form depending on the purpose for which the residence permit is requested:

- Employment CEA form C
- Economic Self-sufficiency CEA form K
- Study CEA form N
- Long term resident CEA form L
- Family Members CEA form G
- International / National Protection CEA form I

- Other purposes:
 - Partner
 - Religious
 - Posted Worker
 - Working Holiday
 - Humanitarian Grounds
 - Health

Further information regarding the issue of residence permits in Malta is available on information leaflet CEA L8.

- Only one application for a residence permit for a specific purpose of stay will be considered at any one time.
- All required documents together with photocopies thereof should be enclosed with an application. English translation of documents are required, if applicable. All photocopies are to be provided by the applicant.
- Applications in respect of minors, that is, persons who are still under 18 years of age, are to be submitted and signed by the parent/s or a person who has guardianship of the child. The relative documentation attesting the said authority over the child would have to be submitted.
- Application fee, if applicable, is to be paid in full upon application and is non refundable.
- Persons concerned are being reminded that, without prejudice to any legal action that may be taken against them if false information is deliberately given, this would lead to the rejection of the application.

**PRIVACY POLICY
CEA FORM I**

By submitting the CEA Form I and the attachment(s) required (altogether the "Form"), you provide Identity Malta Agency ("IMA") with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). IMA has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. IMA will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

1. Data Controller and Data Protection Officer

IMA is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

IMA is an Agency of the Government of Malta, delivering services related to Citizenship, Identity Cards, Passports, Visas, Expatriates and Public Registry.

IMA's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by IMA. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identity Malta Agency

Valley Road, Msida, MSD 9020, Malta

E-mail: dataprotection@identitymalta.com

2. Purposes and legal basis

The purposes for processing personal data collected within this form are to process an application to issue a residence permit to beneficiaries of international protection on the basis of a certificate issued by the Refugee Commissioner and populating Identity Malta Agency's databases.

The legal basis for processing the Data are the performance of a task carried out in the public interest by Identity Malta and compliance with the legal obligation to which Identity Malta is subject.

We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

3. Recipients of personal data

Data will be accessed by Identity Malta employees in charge of processing the Form.

It may also be transferred to other departments within Identity Malta in order to facilitate the delivery of the service requested by submitting this Form. Data will also be transferred to the Police Immigration Office.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, IMA may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

4. Storage period

Data will be retained for 20 years (from the moment that the file/s is/are considered as dormant).

5. Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.

If you feel that Identity Malta has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

IDENTITY MALTA AGENCY

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EXPATRIATES UNIT

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