



EXPATRIATES UNIT

**APPLICATION FOR RESIDENCE DOCUMENTATION
LONG TERM RESIDENTS**

(To be filled in by persons who are not nationals of an EU Member State, Iceland, Liechtenstein, Norway or Switzerland)

Status of Long-Term Residence (S.L. 217.05) Third Country Nationals Regulations

APPLICANT'S PERSONAL DETAILS

Surname:

Name:

Maiden Surname (if applicable):

Current Nationality:

Nationality at Birth:

Country of Birth:

Place of Birth:

Marital Status: Single Married Separated Divorced Widow/er

Sex: Male Female Other

Date of Birth:

D	D	M	M	Y	Y	Y	Y
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Travel Document Type: Passport Foreign ID Other (specify): _____

Travel Document No:

Country of Issue:

Date of Issue:

D	D	M	M	Y	Y	Y	Y
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 Valid Until:

D	D	M	M	Y	Y	Y	Y
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ADDRESS IN MALTA

Property No:

Property Name:

Street Name:

Locality:

Postal Code:

Telephone No:

Mobile No:

Email:

IMMIGRATION DETAILS (TO BE FILLED BY FIRST TIME APPLICANTS)

Date of first settlement in Malta:

D	D	M	M	Y	Y	Y	Y
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Intended duration of stay in Malta:

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Country of Residence prior to Settlement in Malta:

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Intended Country of Next Settlement:

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Expatriate Ref. Number

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DECLARATION BY APPLICANT

I hereby solemnly declare that the information given in this application is true to the best of my knowledge and belief and that no details have been omitted that could be of direct importance when the application is considered.

Signature of Applicant _____

Date:

D	D	M	M	Y	Y	Y	Y
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CHECKLIST FOR THE APPLICATION FOR THE LONG-TERM RESIDENT STATUS IN MALTA

Subsidiary Legislation 217.05, Council Directive 2003/109/EC and 2011/51/EU the Department reserves the right to request any other additional document to process the application. Third-Country Nationals who have been legally and continuously residing in Malta for five years may apply for the long-term residence status. The status of long-term residents is permanent and the residence permit would be issued for a period of five years. The applicant must submit the following documentary evidence in support of his request:

1. A covering letter explaining (i) the intentions of the applicant to apply for the long-term residence status and (ii) the background of the applicant in Malta. The information must include (a) accurate information on the applicant's first settlement in Malta, (b) the nature of the stay throughout the years, and (iii) the existence of any family members.
2. Chronological list of dates of arrivals and departures from the territory of the European Union;
3. Full copies of the passport/s used in the last five years prior to the submission of the application;
4. Tax declarations of the last two years prior to the submission of the application, confirming that the applicant earned the national minimum wage with an additional 20% of the national minimum wage for each of the family members;
5. A certificate by a warranted architect confirming that the applicant's accommodation is regarded as normal for a comparable family in Malta and meets the standards established by the Housing Authority. In the case that the accommodation is leased the rent/lease agreement/s is presented. A copy of the approval letter regarding the registration of the property issued by the Housing Authority should be provided unless an exemption regarding such registration applies in the case of the property concerned.
6. Evidence of sickness insurance covering the applicant and all the related family members;
7. Evidence of integration measures, particularly:
 - I Belong course provided by the Directorate for Human rights and Integration: confirmation of at least 100 hours of attendance and the achievement of an examination pass mark of at least 75%,
 - A pass mark of at least 65% in MQF Level 2 Maltese language certificate,
 - Documentation showing that the relevant course fees have been paid.

CHECKLIST FOR THE APPLICATION FOR THE LONG-TERM RESIDENT STATUS IN MALTA - RENEWAL

1. Full copies of the passport/s used in the last five years prior to the submission of the application
2. Property purchase agreement/ Lease Agreement
3. FS3 of the last five years prior to the submission of the renewal application

NOTES TO APPLICANTS

The application must include all the requested information, contact details, dates and signatures. All documentation must be presented in original format. Documents must be translated in English where necessary. Identity Malta will issue a decision on the application within a period which does not exceed six months. Applicants with a favourable decision may present the decision together with the following forms in order to apply for an updated residence document:

- i. CEA Form L – Application for a residence permit submitted by a non-EU national on the basis of the Long-Term Residence status;
- ii. Form ID 1A – Identity Registration Form – together with an application fee of €137.50.

**PRIVACY POLICY
CEA FORM L**

By submitting the CEA Form L and the attachment(s) required (altogether the “Form”), you provide Identity Malta Agency (“IMA”) with personal data (the “Data”) and thus become a “data subject”.

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). IMA has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. IMA will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

1. Data Controller and Data Protection Officer

IMA is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

IMA is an Agency of the Government of Malta, delivering services related to Citizenship, Identity Cards, Passports, Visas, Expatriates and Public Registry.

IMA’s Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by IMA. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identity Malta Agency

Valley Road, Msida, MSD 9020, Malta

E-mail: dataprotection@identitymalta.com

2. Purposes and legal basis

The purposes for processing personal data collected within this form are to process an application to issue a residence permit for a long term resident and populating Identity Malta Agency’s databases.

The legal basis for processing the Data are the performance of a task carried out in the public interest by Identity Malta and compliance with the legal obligation deriving from S.L.217.05, to which Identity Malta is subject.

We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

3. Recipients of personal data

Data will be accessed by Identity Malta employees in charge of processing the Form.

It may also be transferred to other departments within Identity Malta in order to facilitate the delivery of the service requested by submitting this Form. Data will also be transferred to the Police Immigration Office and the National Statistics Office (NSO).

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, IMA may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

4. Storage period

Data will be retained for 20 years (from the moment that the file/s is/are considered as dormant).

5. Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.

If you feel that Identity Malta has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

IDENTITY MALTA AGENCY

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Version 1.1 dated 01/08/2018

IDENTITY MALTA / EXPATRIATES UNIT