IDENTITY MALTA

FORM A

UFFIĊĊJU TAL-PASSAPORT
PASSPORT OFFICE

APPLIKAZZJONI GĦALL-PASSAPORT MALTI
APPLICATION FOR A MALTESE PASSPORT

FOR INTERNAL USE

PASSPORT NUMBER

1. DETTALJI TAL-APPLIKANT/A
APPLICANT'S DETAILS

Kunjom *Surname*

Isem *Name*

Sess* *Sex* — **Maskili** *Male* ☐ **Femminili** *Female* ☐ **Ġeneru ieħor** *Other gender* ☐

Data tat-twelid *Date of birth* D D M M Y Y Y Y — **Numru tal-ID** *ID Card no.*

Post tat-twelid *Place of birth*

Pajjiż tat-twelid *Country of birth*

Stat* *Marital status** — **Ġuvni/Xebba** *Single* ☐ **Miżżewweġ/Miżżewġa** *Married* ☐ **Separat/a** *Separated* ☐ **Armel/Armla** *Widowed* ☐ **Divorzjat/a** *Divorced* ☐ **F'Unjoni Ċivili** *Civil Union* ☐ **F'Koabitazzjoni Legali** *Legal Cohabitation* ☐

Indirizz *Address*

Belt / Raħal *City / Town* — **Kodiċi Postali** *Postal Code*

Email tiegħek *Your email*

Numru tat-Telefon *Telephone Number* — **Numru tal-Mobile** *Mobile Number*

* **Immarka b'salib il-kaxxa fejn indikat**
Insert an X in boxes marked where indicated

2. DETTALJI TAL- ĠENITURI
DETAILS OF PARENTS

Isem l-ewwel ġenitur
First parent's name

Kunjom l-ewwel ġenitur
First parent's surname

Numru tal-ID
ID Card no.

Data tat-twelid
Date of birth
D D M M Y Y Y Y

Pajjiż tat-twelid
Country of birth

Isem it-tieni ġenitur
Second parent's name

Kunjom it-tieni ġenitur
Second parent's surname

Numru tal-ID
ID Card no.

Data tat-twelid
Date of birth
D D M M Y Y Y Y

Pajjiż tat-twelid
Country of birth

Isem u kunjom in-nannu/nanna tal-applikant/a (l-ewwel ġenitur)
Grandparent's name and surname of applicant (first parent)

Pajjiż tat-twelid
Country of birth

Isem u kunjom in-nannu/nanna tal-applikant/a (it-tieni ġenitur)
Grandparent's name and surname of applicant (second parent)

Pajjiż tat-twelid
Country of birth

3. DETTALJI TAL-PARTI L-OĦRA FI ŻWIEĠ/UNJONI ĊIVILI/KOABITAZZJONI LEGALI
DETAILS OF SPOUSE/PARTNER IN MARRIAGE/CIVIL UNION OR LEGAL COHABITATION

Din il-parti trid timtela biss minn dawk kollha li huma miżżewġin, f'unjoni ċivili, f'koabitazzjoni legali, romol jew separati u li qed japplikaw **għall-ewwel darba,** kif ukoll minn dawk li biddlu isimhom/kunjomhom mill-aħħar passaport li kellhom sal-lum. Madanakollu, jekk il-passaport tiegħek ħareġ wara l-**01.01.1998** u d-dettalji tiegħek ma tbiddlux, din it-taqsima timlihiex u mur fuq **Taqsima 5**.
*To be completed only by married applicants, partners in civil union, couples in legal cohabitation, widows, widowers and separated couples who are applying for the **first time** or who changed their name/surname since the issue of the last passport held. If you already had a passport issued after **01.01.1998** and your personal details remained unchanged, go to **Section 5**.*

Isem il-parti l-oħra fi żwieġ, unjoni ċivili jew f'koabitazzjoni legali
Name of spouse/partner in marriage, civil union or legal cohabitation

Kunjom il-parti l-oħra fi żwieġ, unjoni ċivili jew f'koabitazzjoni legali
Surname of spouse/partner in marriage, civil union or legal cohabitation

Data taż-żwieġ jew unjoni ċivili
Date of marriage or civil union
D D M M Y Y Y Y

Pajjiż tat-twelid
Country of birth

Data tat-twelid
Date of birth
D D M M Y Y Y Y

Numru tal-passaport
Passport number

Numru tal-ID
ID number

3A. DETTALJI TAL- ĠENITURI TAL-PARTI L-OĦRA FI ŻWIEĠ/UNJONI ĊIVILI/KOABITAZZJONI LEGALI
DETAILS OF PARENTS OF SPOUSE/PARTNER IN MARRIAGE/CIVIL UNION OR LEGAL COHABITATION

Isem u kunjom l-ewwel ġenitur
First parent's name & surname

Numru tal-ID
ID Card no.

Data tat-twelid
Date of birth D D M M Y Y Y Y

Pajjiż tat-twelid
Country of birth

Isem u kunjom it-tieni ġenitur
Second parent's name & surname

Numru tal-ID
ID Card no.

Data tat-twelid
Date of birth D D M M Y Y Y Y

Pajjiż tat-twelid
Country of birth

Isem u kunjom in-nannu/nanna (l-ewwel ġenitur)
Grandparent's name and surname (first parent)

Pajjiż tat-twelid
Country of birth

Isem u kunjom in-nannu/nanna (it-tieni ġenitur)
Grandparent's name and surname of (second parent)

Pajjiż tat-twelid
Country of birth

4. DETTALJI DWAR IĊ-ĊITTADINANZA
DETAILS OF CITIZENSHIP

Timtela **biss** jekk inti sirt Malti/ja b'Reġistrazzjoni, Naturalizzazzjoni, b'Ċittadinanza Doppja, bi żwieġ jew b'unjoni ċivili lil ċittadin/a Malti/ja. Jekk jogħġbok ġib miegħek iċ-Ċertifikat taċ-Ċittadinanza oriġinali ma' din l-applikazzjoni.
To be completed only if you became a Maltese citizen through Registration, Naturalisation, Dual Nationality, upon marriage or civil union to a citizen of Malta. Kindly submit the original citizen certificate with this application.

Numru taċ-Ċertifikat ta' Reġistrazzjoni/Naturalizzazzjoni
Registration/Naturalisation Certificate number

Datat
Dated D D M M Y Y Y Y

Jiena ċittadin/a wkoll ta' (isem il-pajjiż)
I am also a citizen of (state country)

Jiena m'iniex ċittadin/a tal-ebda pajjiż ieħor
I am not a citizen of any other country ☐

5. PASSAPORT TA' QABEL
PREVIOUS PASSPORT

Jekk diġà għandek passaport, **ġibu** miegħek meta tapplika għall-passaport il-ġdid. Jekk jogħġbok, niżżel hawn taħt in-numru, data u pajjiż minn fejn inħariġlek il-passaport.
*If you hold a passport, please **submit** it with this application and write down the passport number, date and country of issue.*

Numru tal-Passaport
Passport number

Data tal-ħruġ
Date of issue
D D M M Y Y Y Y

Pajjiż tal-ħruġ
Country of issue

6. KUNSENS TAL-ĠENITUR/I JEW TAT-TUTUR/I
PARENT'S/TUTOR'S CONSENT

Din it-taqsima trid timtela **biss** kemm-il darba l-applikant/a għadu/għadha taħt it-18-il sena. F'dan il-każ, **iż-żewġ ġenituri/tuturi jridu jiffirmaw din it-Taqsima**. Il-firma tal-ġenituri/tuturi trid issir fil-**preżenza** tar-rakkomandant li, min-naħa tiegħu, għandu jiffirma din it-taqsima biss wara li jaċċerta ruħu mill-identità taż-żewġ ġenituri. Importanti ħafna li paġna 1 u paġna 2 kif ukoll Taqsima 7 flimkien ma' wieħed mir-ritratti jiġu ffirmati mill-**istess rakkomandant.**
*You should fill the consent in this section **only** if the applicant is under 18 years of age. In this case, **both parents/tutors must sign this Section**. The parents'/tutors' signatures **must be witnessed** by the same recommender who must also verify the true identity of the parents. The **same recommender must** also sign on pages 1 and 2 and Section 7 and also one of the photographs.*

Jiena/aħna, il-ġenitur/i /tutur/i tal-minuri nagħti/u l-kunsens tiegħi/tagħna sabiex
I/We, the parent/s /tutor/s of the minor, hereby give my/our consent for

(niżżel isem u kunjom il-minuri / *insert the minor's name and surname)*

Numru tal-ID / *Identity Card No.*

l-istess minuri jinħariġlu/jinħarġilha passaport fuq ismu/isimha u li meta jkun lest jinġabar minn wieħed minna.
him/her to hold a passport which may be collected by either one of us.

Firma tal-ewwel ġenitur/tutur
First parent's/tutor's signature ______________________

Numru tal-ID
Identity Card no.

Firma tat-tieni ġenitur/tutur
Second parent's/tutor's signature ______________________

Numru tal-ID
Identity Card no.

JIENA, IR-RAKKOMANDANT, QIEGĦED HAWN NIDDIKJARA LI Ż-ŻEWĠ FIREM TAL-ĠENITURI/TUTURI SARU QUDDIEMI
I, THE RECOMMENDER HEREBY DECLARE THAT BOTH PARENTS'/TUTORS SIGNATURES WERE MADE IN MY PRESENCE

Firma tar-rakkomandant
Recommender's signature ______________________

Numru tal-ID
Identity Card no.

7. DIKJARAZZJONI TAR-RAKKOMANDANT
DECLARATION OF RECOMMENDER

Jiena, ir-rakkomandant, (niżżel ismek u kunjomok)
I, the recommender (insert your name & surname)

niċċertifika illi, sa fejn naf jiena, l-istqarrijiet kollha li hawn f'din il-formola huma korretti u li jiena, ilni naf lill-applikant għal dawn l-aħħar sentejn.
certify that to my best knowledge and belief, the statements made in this application are true and that I have known the applicant for the past 2 years.

Firma tar-rakkomandant
Recommender's signature ______________________

Numru tal-ID
Identity Card no.

Professjoni
Occupation

Indirizz tar-rakkomandant
Recommender's address

Belt / Raħal
City / Town

Kodiċi Postali
Postal Code

Pajjiż
Country

Numru tat-Telefon
Telephone Number

Data
Date

D D M M Y Y Y Y

Timbru tar-rakkomandant
Recommender's rubber stamp

8. PASSPORT SPEECH CODE
SPEECH CODE FUQ IL-PASSAPORT

Jekk tixtieq li l-informazzjoni li tinstab fuq il-paġna tad-dettalji tiegħek ikunu jistgħu jinqraw permezz ta' app li tkun tista' taqra din l-informazzjoni, tista' timmarka l-kaxxa li hawn taħt. Din l-app tista' titniżżel b'xejn u hija l-aktar rakkomandata għal persuni li għandhom problemi bil-vista.
If you would like to have the information, which is on the data page of the passport, easily read out through a speech assisted app, you can tick the below box. This speech assisted app is Speech code and is free to download. This is mostly recommended to people who are visually impared.

☐ **Iva nixtieq li d-dettalji personali tiegħi jkunu jistgħu jinqraw bl-iSpeech Code**
Yes I would like to have my data page information easily read through a speech assisted app

9. DIKJARAZZJONI TAL-APPLIKANT/A
DECLARATION BY APPLICANT

Jiena, (niżżel ismek u kunjomok sħiħ)
niddikjara solennement illi, sa fejn naf jien:
I, (insert your full name and surname) solemnly declare that, to the best of my knowledge and belief:

(a) **l-informazzjoni kollha li niżżilt fuq din il-formola hija eżatta /** *all the information in this application is correct*
(b) **Jiena Ċittadin/a ta' Malta /** *I am a Citizen of Malta*

Firma/*Signature* * ______________________ **Data/***Date* D D M M Y Y Y Y

*Applikanti taħt it-18-il sena jistgħu ma jiffirmawx din id-dikjarazzjon. **Applicants under 18 years of age need not sign this declaration.*

L-AVVIŻ DWAR IL-PRIVATEZZA

Bis-sottomissjoni tal-Formola A (Applikazzjoni għall-Passaport Malti) flimkien ma' dokumenti neċessarji oħra annessi magħha, inti qed tipprovdi lill-Aġenzija Identity Malta (IMA) b'informazzjoni personali, u għalhekk issir suġġett għad-data.
L-għan ta' dan l-avviż dwar il-privatezza, huwa sabiex inkunu konformi mal-obbligi ġusti u trasparenti taħt ir-regolamenti ġenerali dwar il-protezzjoni tad-data, u biex ninfurmawk dwar min se jkun qed jipproċessa l-informazzjoni tiegħek, għal liema għan, għal kemm żmien se tinżamm, ma' min se tkun qed tiġi kondiviża/titqassam u dwar id-drittijiet tiegħek bħala suġġett għad-data taħt ir-regolamenti ġenerali dwar il-protezzjoni tad-data.
Inti tista' tissottometti informazzjoni personali ta' individwi oħra permezz ta' din il-Formola (eż. rakkomandant, xhud eċċ). Identity Malta stabbilit li, f'tali ċirkostanzi, ikun impossibbli li tinforma lil dawn l-individwi u tali eżerċizzju jirrikjedi sforzi kbar. IMA se tapplika miżuri adegwati sabiex tipproteġi d-drittijiet, il-libertajiet u l-interessi leġittimi ta' dawn l-individwi. L-informazzjoni mniżżla f'dan l-avviż tapplika wkoll għall-ipproċessar tad-data taħt Formola B (Formola għal Teħid ta' Immaġini) kemm-il darba jkollok bżonn tissottomettiha.

1. **Uffiċjal għall-Kontroll tad-Data u Protezzjoni tad-Data**
L-Aġenzija Identity Malta hija l-kontrollur tad-data, li jfisser li hija l-entità li tistabbilixxi l-għanijiet u l-mezzi li bihom tiġbor u tipproċessa l-informazzjoni tiegħek b'rabta ma' din il-formola.
L-Aġenzija Identity Malta hija aġenzija tal-Gvern ta' Malta li toffri servizzi b'rabta ma' Karti tal-Identità, Passaporti, Viżi, Espatrijati u Reġistru Pubbliku.
L-Uffiċjal tal-Protezzjoni tad-Data tal-Aġenzija Identity Malta huwa responsabbli li jindirizza kwalunkwe mistoqsija b'rabta ma' dawn ir-regolamenti u b'mod in ġenerali dwar attivitajiet ta' proċessar ta' data li jsir minn IMA. L-Uffiċjal tal-Protezzjoni tad-Data ta' Identity Malta jista' jkun ikkuntattjat f'dan l-indirizz:
Uffiċjal tal-Protezzjoni tad-Data
Aġenzija Identity Malta
Triq il-Wied, l-Imsida. MSD 9020. MALTA.
Email: dataprotection@identitymalta.com

2. **Għanijiet u bażi legali**
L-għanijiet wara l-ġabra ta' informazzjoni permezz ta' din il-formola huma sabiex tkun ipproċessata applikazzjoni għal ħruġ ta' passaport Malti ġdid.
Il-bażi legali għall-ipproċessar tal-informazzjoni hija t-twettiq ta' kompitu imwettaq fl-eżerċizzju tal-vesti ta' awtorita uffiċjali li għandha Identity Malta u b'mod konformi mal-obbligi legali li l-Aġenzija Identity Malta hija soġġetta għalih, li jinkludu L.S. 595.07. Art. 3(1)(b) u Art. 3(ċ), L.S. 61.02, Art. 2(1) (ċ).
Data miġbura bħala parti minn din il-Formola tinkludi d-data bijometrika (ritratti tal-wiċċ u marki tas-swaba). Il-bażi legali għall-ipproċessar tal-biometriċi jinsabu f'Artiklu 9(2) (a) GDPR u l-liġijiet relevanti tal-UE u nazzjonali li jipprovdu l-projbizzjoni ġenerali tal-ipproċessar tal-bijometrika ma tistax titneħħa mis-suġġett tad-data għandu jinstab rispettivament fir-Regolament tal-Kunsill (KE) Nru. 2252/2004 u f'Art. 5 (1), L.S. 61.02: *"Iżda kull persuna li tkun qed tapplika għall-passaport għandu jitteħdilha r-ritratt u d-data bijometrika minn uffiċjal awtorizzat."*
Aħna kburin li nżommu d-data tiegħek sigura u se nieħdu l-miżuri tekniċi u organizzattivi sabiex inħarsu d-data tiegħek kontra pproċessar mhux awtorizzat jew illegali, inkluż kontra telf, qerda, ħażna jew aċċess aċċidentali. Id-data personali tiegħek tinżamm f'fajls tal-karti u/jew b'mod elettroniku fid-databases tagħna.

3. **Min se jaċċessa l-informazzjoni personali**
L-impjegati ta' Identity Malta se jkollhom aċċess għall-informazzjoni personali tiegħek sabiex jipproċessaw din il-formola u se tkun miżmuma fid-databases tagħha.
Din l-informazzjoni tista' tkun trasferita lil dipartimenti fi ħdan Identity Malta sabiex tiffaċilita t-twettiq tas-servizz mitlub permezz tas-sottomissjoni ta' din il-formola.
Taħt ċerti kundizzjonijiet, Identity Malta tista' tiżvela l-informazzjoni tiegħek ma' partijiet terzi, (bħal entitajiet Governattivi oħra u awtoritajiet għall-infurzar tal-liġi) jekk ikun neċessarju, u għal għanijiet speċifiċi u legali.
L-informazzjoni ma tiġix trasferita lejn pajjiżi terzi jew organizzazzjonijiet internazzjonali. Dan se jsir fuq il-linji gwida tal-Liġi tal-Protezzjoni tad-Data, filwaqt li hemm bosta arranġamenti sabiex jiggarantixxu s-sigurtà ta' dawn it-trasferimenti, u biex kollox isir skont il-liġi.

4. **Perijodu ta' żamma**
L-informazzjoni provduta tinżamm għal 18-il sena mis-sottomissjoni ta' din il-Formola minn Identity Malta.

5. **Id-drittijiet tiegħek**
Tista' tagħmel kuntatt mal-Uffiċjal tal-Protezzjoni tad-Data sabiex teżerċita d-dritt tiegħek għal aċċess, tirratifika jew jekk jinqala' l-bżonn, tħassar id-Data, b'konformità mal-liġijiet li japplikaw.
Għandek ukoll id-dritt li toġġezzjona għall-ipproċessar tad-data fi kwalunkwe żmien, abbażi ta' sitwazzjonijiet partikolari.
Jekk tħoss li l-Aġenzija Identity Malta kissret xi drittijiet dwar il-protezzjoni tad-data tiegħek tista' tissottometti l-ilment tiegħek lill-awtorità responsabbli fl-Istat Membru fejn inti tgħix, jew fejn inti taħdem, jew lill-awtorità responsabbli fl-Istat Membru fejn allegatament inkissru dawn id-drittijiet.

PRIVACY POLICY - FORM A

By submitting Form A (Application for a Maltese Passport) and the attachment(s) required (altogether the "Form"), you provide Identity Malta Agency ("IMA") with personal data (the "Data") and thus become a "data subject".
The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.
You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). IMA has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. IMA will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals. Information given by this Policy shall also apply to the processing of personal data under Form B (Image Capture Application Form) in case you are required to submit it.

1. **Data Controller and Data Protection Officer**
IMA is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.
IMA is an Agency of the Government of Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry.
IMA's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by IMA. The Data Protection Officer may be contacted using the details below.
Postal Address:
Data Protection Officer
Identity Malta Agency
Valley Road, Msida, MSD 9020. MALTA.
E-mail: dataprotection@identitymalta.com

2. **Purposes and legal basis**
The purposes for processing personal data collected within this Form are processing your application and issuing you with a Maltese passport. The legal basis for processing the Data are the performance of a task carried out in the exercise of official authority vested in Identity Malta, and compliance with legal obligations to which Identity Malta is subject, including S.L. 595.07, Art. 3(1)(b) and Art. 3(2)(c); S.L. 61.02, Art. 2(1)(c).
Data collected as part of the Form includes biometric data (facial image and fingerprints).
The legal basis for processing biometrics is found in Article 9(2)(a) GDPR, and the relevant EU and national laws providing that the general prohibition of processing biometrics cannot be lifted by data subject shall be found respectively in Council Regulation (EC) No 2252/2004 and in Art. 5(1) S.L. 61.02: *"Every person applying for a passport shall have his photograph and biometric data taken by an authorised officer."*
In case your biometrics cannot be taken, you are required to adjoin Form B.
We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically in our databases.

3. **Recipients of personal data**
Data will be accessed by Identity Malta employees in charge of processing the Form and will be used to populate Identity Malta's databases.
It may also be transferred to other departments within Identity Malta in order to facilitate the delivery of the service requested by submitting this Form.
Under certain conditions, IMA may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes. This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

4. **Storage period**
Data will be retained for 18 years from the date of receipt of the Form by IMA.

5. **Your rights**
You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.
You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.
If you feel that Identity Malta has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

FOR OFFICIAL USE ONLY

FRONT OFFICE

Received on		Receipt Number	
Officer's Signature and Stamp for Biometric Capturing		Presented by:	☐ Applicant ☐ Parent 1 / Parent 2 ☐ Social worker / Tutor
Officer's Signature and Stamp for database ID Card Verificiation		Signature	______________________
Officer's Signature and Stamp for Front Office Registration			

BACK OFFICE

Officer's Signature and Stamp for Back Office Registration		Printing Officer	
Officer's Signature and Stamp for for Validation		Q.A. /Authority	
Officer's Signature and Stamp for database ID Card Verification			

Additional Notes

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IDENTITY MALTA AGENCY
Head Office,
Valley Road, Msida, MSD 9020, MALTA
T: +356 2590 4000
W: www.identitymalta.com
E: enquiries@identitymalta.com

PASSPORT OFFICE
Onda Building,
Aldo Moro Road, Marsa, MRS 9065 MALTA
T: +356 2590 4100
W: www.identitymalta.com
E: passports@gov.mt