

Checklist for EU Nationals and their family members applying for a 'Permanent Residence Certificate/Card'

EU nationals and their family members who plan to apply for a permanent residence certificate/card, need to submit the following forms and mentioned documents in originals and copies. Copies will be retained by our department.

All forms are to be duly filled in completely and signed prior to submitting.

1. CEA Form P (EU/EAA nationals and their family members)
2. Form ID 1A – Identity Registration Form
3. CEA-GDPR-Clauses-Form
4. Foreign ID card / passport and a copy (bio data page only in case of a passport) For Non EU family members, a full copy of the passport, including the empty pages
5. Letter addressed to the Director, in which applicant is to: Indicate the date of his/her arrival in Malta
List all periods of absence from Malta during the last 5 years
6. Documentary evidence attesting to his/her continuous stay in Malta during the last 5 years or as applicable . Such evidence may include one or more of the following documents depending on the purpose of stay in Malta:

Employment - engagement letters / work contract / final settlement system – FS3's

Self-employment - contracts, **social security payment receipts**, etc.

Economic self-sufficiency - In such a case various documents could be produced such as Rental agreement; and/or utilities bills; and/or Tax payments in respect of every year under consideration; and /or A declaration by one's doctor that one has been under his/her case for the last 5 years or as applicable and, as far as s/he is aware, the person concerned has always been residing in Malta during this period; and/or bank statement which would show continuous bank activity; and/or any other document acceptable to the Department which would show continued residency in Malta for the last 5 years or as applicable.

Study - Confirmation from University of Malta, College or Education Establishment concerned attesting to continuous attendance

Minors – **End of each year** certificate/s from the Head of School/s attended by the minor concerned

In case of renewal, existing residence card is to be submitted.

Identity Malta Agency | Expatriates Unit | Evans Building, St Elmo's Square, Valletta, VLT1645, Malta
Tel: +356 25904800 | eresidence.ima@gov.mt | www.identitymalta.com